



## Refunds

To whom it may concern:

Would you please issue a refund cheque in the amount of \$ \_\_\_\_\_

This is regarding my property tax:

Re: \_\_\_\_\_  
(Assessment reduction, overpayment, etc.)

**Roll Number:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:**  
\_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

As per By-Law 2023-044, there is a \$40 administration fee to process a refund. By signing this form, I/we hereby authorize the Municipality of Clarington to deduct the administration fee of \$40 from the requested refund amount.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Mail cheque to the following address:** \_\_\_\_\_ **Pick up:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Mail, fax or email completed forms using the contact information below:

Municipality of Clarington  
Attn: Taxation Services  
40 Temperance St  
Bowmanville ON L1C 3A6  
Fax: (905) 623-4169  
Email: [tax@clarington.net](mailto:tax@clarington.net)