

**BY-LAW 2010 - 00**  
**SCHEDULE "A"**  
**PLANNING SERVICES / LEGAL SERVICES DEPARTMENTS**  
**FEE SCHEDULE 2012**

TYPE OF APPLICATION	PRICE	13% HST	TOTAL
<b>Official Plan Amendment (note 7)</b>			
Minor Application	\$5,266.00	\$684.58	\$5,950.58
Major Application (note 1)	\$12,638.00	\$1,642.94	\$14,280.94
Aggregate Pit or Quarry	\$26,329.00	\$3,422.77	\$29,751.77
Adoption of Amendment	\$2,170.00	\$282.10	\$2,452.10
Regional Official Plan Amendment Review	\$1,302.00	\$169.26	\$1,471.26
ROPA Review not part of a local OPA	\$2,170.00	\$282.10	\$2,452.10
<b>Neighbourhood Design Plan</b>	\$15,798.00	\$2,053.74	\$17,851.74
Neighbourhood Design Plan Amendment (\$3,190 + Facility Rental)	VARIES	13% HST	TOTAL
<b>Zoning By-law Amendment (note 7)</b>			
Major (note 3)	\$5,423.00	\$704.99	\$6,127.99
Minor	\$2,170.00	\$282.10	\$2,452.10
Removal of (H) Holding Symbol	\$2,170.00	\$282.10	\$2,452.10
Removal of Environmental Holding Symbol (Zoning By-law 2005-109)	\$515.00	\$66.95	\$581.95
<b>Draft Plan of Subdivision (note 7)</b>			
Residential (\$10,635+\$266/unit, (\$54 for apartment unit))	VARIES	13% HST	TOTAL
Non-Residential	\$5,423.00	\$704.99	\$6,127.99
Preparation of Subdivision Agreement (note 5)	\$3,060.00	\$397.80	\$3,457.80
Preparation of Subdivision Agreement Amendment (note 5)	\$612.00	\$79.56	\$691.56
Plans for approval only (no agreement)	\$976.00	\$126.88	\$1,102.88
<b>Red Line Revisions to Draft Approval Plan of Subdivision (note 7)</b>			
Major (\$7,976 + \$266 additional/unit (\$54/apartment))	VARIES	13% HST	TOTAL
Minor (\$2,127+ \$266 additional/unit (\$54/apartment)) (note 6)	VARIES	13% HST	TOTAL
<b>Major Revisions to Subdivision Applications Not Draft Approved (note 7)</b>			
Where original application was filed prior to July1, 2000 (\$10,635 + \$266/unit (\$54/ apartment))	VARIES	13% HST	TOTAL
Where original application was filed between July 1, 2000 to Dec. 31, 2006 (\$5,317 + \$266 / unit (\$54/apartment))	VARIES	13% HST	TOTAL
Where original application was filed after December 31, 2006	\$5,423.00	\$704.99	\$6,127.99
Subdivision Clearance	\$2,170.00	N/A	\$2,170.00
Extension of Draft Plan Approval	\$2,170.00	\$282.10	\$2,452.10
<b>Draft Plan of Condominium (note 7)</b>			
Residential and Non-Residential (\$5,317 + \$27 / unit) (note 10)	VARIES	13% HST	TOTAL
Application for Condominium Conversions (\$5,317+ \$27 / unit) (note 10)	VARIES	13% HST	TOTAL
Preparation of Condominium Agreement (note 5)	\$3,060.00	\$397.80	\$3,457.80
Preparation of Condominium Agreement Amendment (note 5)	\$612.00	\$79.56	\$691.56
Condominium Clearance	\$1,627.00	N/A	\$1,627.00
<b>Part Lot Control (note 7)</b>			
(\$774 + \$52/unit (maximum \$8,260))	VARIES	13% HST	TOTAL
<b>Site Plan Approval / Amendment (note 7)</b>			
Telecommunications Towers	\$5,263.00	\$684.19	\$5,947.19
Residential Use (\$3,190 + \$207 / unit)	VARIES	13% HST	TOTAL
Commercial Use (\$3,190 + \$27/100m2 commercial gross floor area)	VARIES	13% HST	TOTAL
Mixed Use Building (\$3,190 + \$27/100m2 commercial gross floor area + \$54/residential unit (maximum \$15,952))	VARIES	13% HST	TOTAL
Industrial / Other Uses ((\$1,291 + \$11/100m2 gross floor area (maximum \$7,976))	VARIES	13% HST	TOTAL
Plans for approval only (no agreement)	\$976.00	\$126.88	\$1,102.88
Amendment - Residential Use (\$638 + \$27/unit (maximum \$5,317))	VARIES	13% HST	TOTAL
Amendment - Commercial Use (\$1,595 + \$27/100m2 commercial gross floor area (maximum	VARIES	13% HST	TOTAL
Amendment - Mixed Use (\$1,595 + \$27/100m2 commercial gross floor area + \$27/residential unit (maximum \$15,952))	VARIES	13% HST	TOTAL
Amendment - Industrial / Other Use (\$638 + \$11/100m2 gross floor area (maximum \$6,381))	VARIES	13% HST	TOTAL
Minor Site Plan / Oak Ridges Moraine (note 2)	\$543.00	\$70.59	\$613.59
Sales Trailer / Model Home	\$1,084.00	\$140.92	\$1,224.92
Preparation of Section 41 Agreement (note 5)	\$408.00	\$53.04	\$461.04
Preparation of Section 41 Agreement Amendment (note 5)	\$408.00	\$53.04	\$461.04
Landscape Inspection Fee - for projects with greater than 2500 sq. m. of floor area, or 25 units or greater (0.5% of the landscape cost estimate with a minimum of \$1,000)	VARIES	13% HST	TOTAL
<b>TYPE OF APPLICATION</b>			
<b>Committee of Adjustment (note 7)</b>			
Minor Variance Application (note 4)	\$461.00	\$59.93	\$520.93
Tabling Fee (applicant initiated)	\$108.00	\$14.04	\$122.04
Re-circulation (applicant initiated)	\$108.00	\$14.04	\$122.04
<b>Sign Permit</b>			
Permanent	\$158.00	N/A	\$158.00
Temporary	\$79.00	N/A	\$79.00
<b>Sign By-law</b>			
Variance	\$461.00	\$59.93	\$520.93
Amendment	\$1,054.00	\$137.02	\$1,191.02

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<b>Apartment In House</b>			
Application	\$54.00	\$7.02	\$61.02
Certificate	\$54.00	N/A	\$54.00
Rental Protection Act	\$1,122.00	\$145.86	\$1,267.86
<b>Clearance Letter</b>			
Zoning	\$114.00	N/A	\$114.00
Subdivision	\$114.00	N/A	\$114.00
Miscellaneous (including outstanding work orders & building compliance)	\$114.00	N/A	\$114.00
<b>Land Division</b>			
Review Fee	\$310.00	\$40.30	\$350.30
Preparation of Section 53 Agreement (note 5)	\$408.00	\$53.04	\$461.04
<b>Peer Review</b> (Applicant responsible for 100% Municipality's full costs of undertaking a Peer Review)	VARIES		
<b>Comments on Applications Under the Green Energy Act</b>	\$5,263.00	\$684.19	\$5,947.19
<b>Street Name Change Request</b>	\$1,627.00	\$211.51	\$1,838.51
<b>Activation of a dormant application not requiring a Public Meeting</b> - 25% of the initial application fee or \$1000 which ever is greater.	VARIES	13% HST	TOTAL
<b>Application Requiring An Open House or Additional Public Meeting</b> -additional fee for each subsequent public meeting (\$1,063 + Facility Rental)	VARIES	13% HST	TOTAL
<b>Application Requiring Additional Public Meeting</b> - additional fee for each subsequent public meeting where notice is provided through the local newspaper (\$1,595 + Facility Rental)	VARIES	13% HST	TOTAL
<b>Application Involving Review Under EPA and/or EAA Process</b> (additional fee)	\$12,240.00	\$1,591.20	\$13,831.20
<b>Other</b>			
Ontario Municipal Board Related Administration Fee (note 8)	VARIES		
Preparation of Development / Servicing Agreement (note 5 and note 9)	VARIES	13% HST	TOTAL
Folding of drawings accompanying a submission (fee per sheet)	\$5.00	\$0.65	\$5.65
Notarial Fee By Municipal Solicitor	\$20.00	\$2.60	\$22.60
Commissioners Fee By Municipal Staff	\$20.00	\$2.60	\$22.60
<b>Publications</b> <span style="float: right;">13% HST</span>			
Small Maps	\$4.00	\$0.52	\$4.52
Large Maps	\$13.00	\$1.69	\$14.69
Aerial Photography (colour)	\$4.00	\$0.52	\$4.52
Official Plan Colour Map	\$3.00	\$0.39	\$3.39
Clarington Official Plan	\$72.00	\$9.36	\$81.36
Clarington Zoning By-law	\$72.00	\$9.36	\$81.36
Clarington Street Name Index CD Format	\$15.00	\$1.95	\$16.95
Studies: Under 40 pages	\$12.00	\$1.56	\$13.56
40 - 100 pages	\$24.00	\$3.12	\$27.12
100 - 200 pages	\$41.00	\$5.33	\$46.33
<b>Real Property Transactions</b>			
For the preparation of any agreements relating to real property transactions not otherwise specifically addressed in this Fee Schedule; land transfers (e.g. right-of-ways, encroachments, leases and licenced, easements) the person requiring the agreement shall be required to pay fees and disbursements in accordance with notes 5 and 9 below.			

**Note 1**

The following are criteria for determining what constitutes a Major Official Plan Amendment application:

- New golf courses or expansion to existing golf courses;
- New waste facility or expansion to existing waste facility;
- Expansion to urban boundary or re-designation of Future Urban Residential lands;
- Hamlet expansion where a settlement capacity study is required;
- Commercial Development greater than 2,500 m<sup>2</sup>;
- Deletion or addition of arterial or collector road; and/or
- Any application that due to the broader policy implications for the Municipality would require the need to review or manage studies,
- or any application deemed to be major by the Director of Planning Services.

**Note 2**

- The following are criteria for determining what constitutes a Minor Site Plan application:
- A residential or agricultural site plan in the Oak Ridges Moraine as required by the Official Plan and Zoning By-law 2005-109;
- A dog kennel, agricultural tourism use, and similarly-scaled uses; and/or
- A minor alteration to an existing site plan to revise parking, add a patio, add a storage building, revise signage, add or delete portables, etc.

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**Note 3**

- The following are criteria for determining what constitutes a major Zoning By-law Amendment application:
- Associated with an Official Plan Amendment;
- Associated with an application for proposed Plan of Subdivision;
- Application involving multiple properties, except for commercial and industrial related applications; and/or
- Any application that requires the review of technical support documents or studies (e.g. environmental analyses, studies, retail market studies), except for commercial and industrial related applications

**Note 4**

Minor Variance applications for the construction or placement of an accessibility device to provide access to a single-detached/ link or townhouse dwelling is exempt from the fee. An "accessibility device" is defined as a device including a ramp that aids persons with physical disabilities in gaining access to a dwelling unit.

**Note 5**

Agreement preparation fee does **not** include the cost of registering the agreement and all related documents (e.g. Transfers, Postponements, or Inhibiting orders) in the Land Registry office. The cost of such registrations is as follows:  
Initial registration \$250.00 plus \$32.50 HST, plus disbursements.  
All subsequent registrations \$125.00 plus \$16.25 HST, plus disbursements. Applicants must provide the Municipality (Legal Services) with all such costs prior to registration.

**Note 6**

- The following are criteria for determining what constitutes a minor application for red-line revision to Draft Approval:
- Does not require circulation to outside agencies.

**Note 7**

Fees for all Planning applications submitted by a registered charitable organization or for a registered non-profit housing organization will be reduced by 50%.

**Note 8**

In addition to the fees set out for Planning Act Applications, the total fees payable shall include all fees associated with supporting an applicant at any hearing where the application was approved by Municipal Council including legal fees and consultant/witness fees where required, but excluding the costs of the Planning Department staff.

**Note 9**

For the preparation of any development/servicing agreement other than a subdivision agreement, Section 41 agreement or a Section 53 agreement, the applicant is required to reimburse the Municipality for its legal costs. If the legal work is undertaken by the Municipal Solicitor, it will be charged at the rate of \$175/hour. If the legal work is undertaken by other legal counsel, it will be charged at that legal counsel's hourly rate. The minimum fee for any such agreement shall be \$400.00 plus \$52.00 HST.

**Note 10**

The base fee only shall be applicable to any application for Draft Plan of Condominium for a parcel of land which was previously subject to a Site Plan application approved within the previous 24 months of the submission of a Draft Plan of Condominium.