

## CLARINGTON HERITAGE COMMITTEE

### Minutes of Meeting May 15<sup>th</sup>, 2007

#### **MEMBERS PRESENT:**

Paul Allore  
Philip Carlton  
Karina Isert  
Victor Suppan

Karin Murphy  
David Reesor  
James Rook

Andrew Kozak  
Leslie Wilson  
Councillor Novak

**MEMBERS ABSENT:** Jennifer Knox

**PLANNING STAFF:** Isabel Little Sharon Norris

**GUEST:** Faye Langmaid

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Welcome to Duane Cooke, returning member. Chair reminded members to complete all required forms, including background information, when requesting to be nominated to a Committee of Council. Your previous involvement does not ensure you will be re-nominated.

#### **WORKSHOP ON POTENTIAL PROJECTS CONTINUED**

Faye Langmaid reviewed ideas generated and their prioritization; Recognition Program, Photographs and Website were 3 highest priorities agreed on, but we will review the top 6 priorities as some may be more doable than others. Members were asked to commit to a project that they have the time and skills to complete.

#### **Recognition Program:**

Project put on back burner for now. Chair has reviewed Burlington's program. Isabel had previously surveyed a number of municipalities and developed an information package that had been provided to the last Committee. A sub-committee was struck - wanted to model after the Apple Blossom Awards Program. Categories were developed (criteria was not). It was determined to present awards every 2 years. Plaque or award was not determined (costs were estimated). Chair has this information – requires two to three members to review and develop criteria and present to Council. Program could recognize minor achievements annually during Heritage Week – Public Relations aspect. Would require approximately \$3000 – this could be taken to the 2008 budget once entire program is developed.

#### **Research Your Own Home**

Volunteer - James Rook

"A Guide to Heritage Designation" brochure exists currently. See Appendix 9 in the Heritage Conservation Plan.

#### **Driving/Walking Tours:**

Walking tours on paper existed in the early 1980's. Faye Langmaid/Isabel Little will try to find the tour information for Bowmanville and Newcastle. Charles Taws has developed

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walking tour for Orono, in addition to the ones he already does for Bowmanville and Newcastle.

### **Photographs**

David and Karin have mapped the area in a grid system and spent 20 hours thus far on this. There are approx. 800 houses and some photos have not been taken. A gap analysis is being done on the current photo inventory. The photo inventory is linked to the electronic development tracking system used by Planning that tracks all applications (building permits, zoning, minor variances for all properties in the Municipality). Leslie has volunteers from the Historical Society with digital cameras who could help. Photos need to be taken in late October after the leaves have fallen.

### **Website**

Volunteers - Paul and Andrew, with assistance from Philip. Page could be hosted on Clarington web. Need to develop our look. The Heritage Conservation Guidelines and the North Ward Guidelines and brochures exist on the Clarington web now for research. Project Team must ensure that the web information is current and accurate. This could be a project for the Planning Summer Student in future.

Port Hope, Cobourg and Richmond Hill have good sites. The committee hosting our own site would have a cost (approx. \$300 annually). Isabel to speak with Clarington Communications regarding any municipal policy on the look of a Heritage Page.

### **Monthly Article**

Project put on back burner. Museum is writing weekly articles now for Orono 175.

## **ADOPTION OF MINUTES**

**07.15** Moved by Karin Murphy, seconded by Andrew Kozak  
THAT the April 17<sup>th</sup>, 2007 minutes be accepted with minor edits.

“CARRIED”

## **BUSINESS ARISING**

### Highway 407

Doug Allingham of TSH to contact their Heritage Planner on this project. Heritage Planner will contact Isabel who will in turn review/check all information.

### Design Guidelines

Emailed by Chair to Ministry – no response yet.

### Heritage Buildings – Darlington Township

Status remains the same – not yet completed.

### Courtice Historical Buildings

Mary has permission to take photographs but has not done so yet.

**THE WALBRIDGE HOUSE**

Chair appeared at May 7<sup>th</sup> GPA on behalf of the committee to reinforce the designation of the Walbridge House. By-law approved May 14<sup>th</sup> by Council and cannot be appealed. Once registered on title the plaque will be ordered. The house has been secured. The Committee needs to write procedures/ guidelines on how to secure a building. Isabel will secure, and members will be forwarded, a copy of the Town of Markham's guidelines for comment.

Planning is investigating the future use of the Walbridge House and will prepare a report to Council.

**CORRESPONDENCE**

CHO June 23<sup>rd</sup> (Saturday) Workshop scheduled for recently appointed members of a Heritage Committee. The Municipality will pay for the registration fee and possible mileage, if members car-pool.

Heritage Community Recognition Program – request for nominations are due Aug. 3<sup>rd</sup>.

**FINANCIAL REPORT**

The balance in the account on March 24 <sup>th</sup> , 2007 was	\$860.42
Account Interest	\$.04
Closing balance for April, 2007	\$860.46

**07.16** Moved by Karin Murphy, seconded by David Reesor  
THAT the financial report be accepted.

“CARRIED”

**SUB-COMMITTEE REPORTS**

Highway 407 Committee – Property values were discussed as well as agricultural component.

Orono CIP – Karina reported on July 1<sup>st</sup> celebrations. Streetscape works, posts, flower baskets and 175 banners are planned. Merchants on Main articles are being written. The trail brochure goes to print shortly. There are welcome signs for Mill and Station Streets as well as wayfarer signage. Much has been funded from the Big Box contributions. Next meeting July 11<sup>th</sup>.

Heritage Conservation District Advisory Committee – no meeting held.

**NEW BUSINESS**

**40 Beech Avenue Options**

The Coach House is for sale by owner's son. The two bedroom home is a challenge to sell – priced at approx. \$170K. A rear addition includes a kitchen and one bedroom. This is the last of two gatehouses with historical significance. As a group what do we believe the best option is for the home – we will need to comment on the owner's decision (e.g. demolition). This home is in the HCD – we need to be diligent. Once the home has been purchased

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and Planning receives an application, Isabel will inform the Committee. Committee member to attend a viewing and provide internal pictures.

### Northglen Neighbourhood Design Plan

Public Meeting is Tuesday, May 22<sup>nd</sup>. Two buildings on Middle Road have secondary status and should be upgraded to primary. The Clarington and Regional Official Plans speak to a heritage structure “refuge” – Markham has a refuge, for Clarington this does not exist yet. The land would need to be purchased and then the homes moved.

**07.17** Moved by James Rook, seconded by David Reesor

THAT 3187 and 3222 Middle Road be upgraded from secondary to primary status with follow-up documentation on the architectural and historical description of the property.

“CARRIED”

Leslie to write follow-up documentation by mid July. James will conduct a title search.

The Provincial Policy Statement and the Official Plan state they should be conserved. We do not currently request a cultural resources assessment at the time that other studies are requested (i.e. E.I.S, Hydrogeological Study). Paul to email Isabel an excerpt from his OP regarding this issue.

Concession Road 3 – Apple Orchard House should be added as a heritage merit building.

**07.18** Moved by James Rook, seconded by Leslie Wilson

THAT the Clarington Heritage Committee request the Director of Planning Services to include a Cultural Resources Assessment for properties on the list from developers as part of the Site Plan process.

“CARRIED”

### Orono Town Hall Doors

The doors on the Orono Town Hall building were replaced. The Hall Board indicated to the Operation Department they had prior approval from Planning and the Heritage Committee. The building is designated for all internal and external features. In 1987 the original windows were replaced without the appropriate approvals for changes to a designated heritage building. In 1995 the heritage committee approved changes to the stairway and balcony area. In 2001 a kitchen addition was added, again with the heritage Committee’s approval. No record exists of approval to replace the doors, the original doors are still on site. The Operations Department and Hall Board have been reminded of the proper procedures for alteration of a heritage building.

Old designation by-laws need to be revisited and updated by the Committee. Isabel will look after the municipally owned buildings.

Visual Arts Centre – old tongue and groove front door was challenged for the weather seal and security reasons. The doors have been changed and it has been agreed that the original doors be hung on each side of the new doors as artefacts.

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Moved by Karin Murphy, seconded by Leslie Wilson

THAT the meeting be adjourned

**Next Meeting  
June 19<sup>th</sup>, 2007  
Meeting Room 1C, 7:00 pm**