



Your Civil Wedding
Ceremony



Courtesy of The
Municipality of Clarington

Clarington

Appointments

Civil Marriage Ceremonies are performed in the Council Chambers by appointment only. Both partners must attend a meeting with the Municipal Clerk/Municipal Clerk's designate at least one week prior to the ceremony to discuss the details of the ceremony. A valid Marriage Licence is required at the time of the meeting. Payment in full is also required at this meeting. Please book your appointment in advance by calling the Clerk's Department.

Fees

The fee for the Marriage Ceremony (as of January 1, 2018) is \$310.75 (including HST). The fee for the Marriage Licence (as of January 1, 2018) is \$135. The Marriage Licence may be obtained at any Municipality within the Province of Ontario, and is effective immediately after issuance, for a period of three months anywhere in Ontario.

Who?

The Municipal Clerk and/or her designate is authorized to perform Civil Marriage Ceremonies at the Municipal Administrative Centre.

Where?

Civil Marriage Ceremonies are performed Monday through Friday, during the hours of 9 a.m. and 4 p.m. (8:30 a.m. to 3:30 p.m. during the months of July and August).

Day of the Wedding

Friends and family are welcome to attend. There is seating in the Council Chambers for a maximum of 100 guests. Pictures and/or videos may be taken during the ceremony provided there is no disruption to the ceremony.

After the Ceremony

Directly following the ceremony, your Officiant will provide you with a “Record of Solemnization of Marriage,” which will show that you are married, but is not proof of registration. The Officiant will immediately mail the licence to the Office of the Registrar General for registration.

Certificate of Marriage & Name Change

After the ceremony, you may wish to apply for a Certificate of Marriage. The Marriage Certificate is confirmation that your marriage has been registered by the Province. It will be necessary if you are planning on changing your name. The application form and fee schedule will be included with the information you receive on your wedding day. For information regarding change of name, please contact the Office of the Registrar General at 1-800-461-2156.

Wishing you the best of luck on this new adventure you are about to embark on, and thank you for letting us be a part of your special day!

Clerk's Department
40 Temperance Street, 2nd Floor
Bowmanville, ON L1C 3A6

Phone: 905-623-3379, ext. 2109
Website: www.clarington.net/marriages
Email: clerks@clarington.net

Date of Pre-Meeting: _____ Time: _____

Date of Wedding: _____ Time: _____

Municipality of Clarington

If you require this document in an alternate format, please contact the Municipality of Clarington's Accessibility Coordinator at 905-623-3379 ext. 2131.