

Submission Instructions:

Your completed application form, fee, and all necessary supporting documentation shall be submitted to the Municipal Law Enforcement Division, 2611 Trulls Road Courtice ON L1E 2N3. For more information regarding this application process contact the Municipal Clerk’s Department at 905-623-3379 ext. 2105.

Part 1 – Applicant/Contact Information

Name	Telephone (Home)	Telephone (Cell)
Address	City, Province	Postal Code
Email	Fax	
Business Name	Phone	

Part 2 – Details of Sales Location

Address/Location of Premises	
Proposed Dates of Sale	
Property Owner Name	Phone

Part 3 – Application Supporting Documentation

The applicant must submit the following documents. **All documents must be current within the last 30 days where noted**

Item	Needed	Date Received
Liability Insurance – Listing the Municipality of Clarington as third party insured for at least \$2,000,000.		
Proof of Permission for Sales Location – An original or a copy of a letter proving permission issued by the Property Owner (30 days)		
Manufacturer’s Brochure – A copy outlining the safe handling of fireworks, which will be distributed to purchasers.		
Site Map – Detailed diagram of the property and map of trailer or sales interior.		
Permit Fee – A permit fee of \$100 is payable upon application Additional Fire Inspection fee of \$100		

Part 4 – Acknowledgement of Conditions

Trailers to be inspected by Fire Prevention Officer prior to approval.

The undersigned applicant agrees to the following conditions:

1. Only consumer fireworks may be sold.
2. All applicable laws shall be complied with.
3. The Municipality's corporate logo shall not be used for any purpose.
4. Fireworks may only be sold during the 7 days immediately preceding Canada Day or the day set for observance of Victoria Day, as the case may be.
5. Fireworks displayed in any shop window shall be mock samples only and shall not contain explosive composition.
6. Fully operational fire extinguishers shall be provided and maintained within the sales location at all times.
7. Employees shall not sell fireworks without first receiving proper training and instructions regarding permit conditions and all applicable laws.
8. The permit shall be posted in a conspicuous place within the sales location at all times.
9. The permit holder shall comply with all of the provisions applicable to retailers set out in Division 1 of Part 16 of the Explosives Regulations.
10. Trailers meet the requirements under the Act to be considered magazines.
11. The weight of consumer fireworks stored on-site cannot exceed 1000 kilograms in gross weight unless the vendor holds a valid and appropriate licence from the Explosives Branch of Natural Resources Canada, or its successors.
12. Signs must be fixed to the trailer identifying "Fireworks".
13. Padlocks must be affixed to all doors when not in attendance.
14. Trailer must be a minimum of 18 metres (58 feet) away from any public roadway or highway, except if lesser distances are approved.
15. Trailer must be a minimum of 6 metres (20 feet) away from any combustible material, any building or any other temporary retail outlet.
16. Trailer must be a minimum of 3 metres (10 feet) away from any vehicle parking.
17. Trailer must be a minimum of 15 metres (50 feet) away from gasoline pumps at a gas station, retail propane dispensing tanks, above-ground storage tanks for flammable liquid or flammable gas or compressed natural gas dispensing facilities.
18. Trailer must be a minimum of 100 m (330 feet) away from all above-ground bulk storage tanks for flammable substances.
19. No public is allowed inside the trailer if the trailer has only one door.
20. Public access to trailers is allowed only if the trailer has at least two doors – one entrance and one exit. Four employees must be on duty and a minimum of two (2) 3A20BC fire extinguishers must be provided inside the trailer. The occupancy of the trailer cannot exceed 20 persons.
21. With the exception of its entrance and exit, every Mobile Sales Location shall have a "no encroachment zone" of at least 3 metres (10 feet) established around its perimeter by means of a barrier, such as snow fencing or pylons to exclude the public from this area.
22. Displayed fireworks may not be exposed to the sun or direct heat and must be kept away from flammable goods.

23. All aisles that contain fireworks must be at least 1.2 metres wide and must not be blocked at either end.
24. Fireworks must be separated into 25 kg. (55 lbs.) lots by flame breaks to slow the spread of fire from one lot to another. (e.g. an aisle with a minimum width of 1.1 metres (3.6 feet) or a 6 mm (1/4 inch) plywood partition that extends 15 cm [6 inches] above the height of the lot or to the display shelf above.
25. Consumer fireworks that are not packaged in family or blister packs must be kept behind the sales counter or locked up (e.g. in a display case) until the articles have been purchased.
26. At least 2 signs shall be posted in prominent locations outside of the Mobile Sales Location indicating that smoking is prohibited within 9 metres of the Mobile Sales Location.
27. Fireworks shall not be sold to any person under the age of 18 years.
28. All displays of fireworks outside and trailers must meet the guidelines set out for retail stores.
29. The permit holder shall indemnify and save harmless the Municipality of Clarington, its officers, employees and agents from and against all manner of actions, causes of action, claims, demands, losses and costs that may arise, be sustained, or prosecuted against the Municipality for or by reason of granting of the permit or the performance of the permit holder under the permit. The permit holder shall not store or display fireworks in a manner that creates or may create an unsafe condition or risk of accident, injury or damage to any person or property.

Signature of Applicant	Date
Part 7 – Office Approval	
Fire Services Approval By	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No
Zoning Verified By	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No Comments:
Approved By	Approved <input type="checkbox"/> Yes <input type="checkbox"/> No
Signature of MLEO	Date
Signature of Chief Fire Official	Date

Personal information provided with this application is collected under the authority of the *Municipal Act* and will be used for the purpose of making a determination on the application and maintaining a business record upon acceptance. Questions concerning this collection may be addressed to the Municipal Clerk at 905-623-3379 ext. 2102, 40 Temperance Street, Bowmanville, ON L1C 3A6.