



Website Redaction of Personal Information Request Form

Please submit the completed application and any attachments to the Clerk's Department, 40 Temperance Street, Bowmanville, ON L1C 3A6.

Applicant			
Name			Telephone
Address	City	Province	Postal Code
Email			

Redaction(s) requested (Please check all requested)	
<input type="checkbox"/> House/apartment number	<input type="checkbox"/> Email address
<input type="checkbox"/> Telephone number	<input type="checkbox"/> Signature

Additional Redaction(s) requested (Please provide copy or screenshot of applicable pages if possible)			
Detail of personal information requested to be removed	Meeting Date	Item Number	Attachment Included?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

In accordance with the Municipality's Public Records Redaction Procedure, your request must include detail as to the anticipated harm as a result of the information remaining on the Municipality's website. A blanket request to remove information or a suggestion of harm that is so general as to apply to anyone will not be considered. Please provide specific reasons for the requested redactions. You may attach additional sheets if necessary.

Personal information contained on this form is collected under the authority of the *Municipal Act, S.O. 2001, c.25*, and shall be used for the purpose of processing requests for Redaction of Personal Information from the Municipal Website under the authority of the *Municipal Act*. Questions about this collection shall be directed to the Clerk, Municipality of Clarington, 40 Temperance Street, Bowmanville, ON, L1C 3A6, 905-623-3379.

Signature	Date
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Office Use Only		
<input type="checkbox"/> Approved	Staff	Date
<input type="checkbox"/> Denied		
Reasons		