



## Road Occupancy Permit Application

Permit No. (office use only)

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### Applicant Information

Applicant's name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Email address \_\_\_\_\_ Phone \_\_\_\_\_

Insurance policy # \_\_\_\_\_  Certificate attached

Insurance company \_\_\_\_\_

### Road Occupancy Information

**Type**  oversized  road works  road closure  special event signage  
 utilities ► MC# \_\_\_\_\_  other \_\_\_\_\_

Location \_\_\_\_\_

Date(s) \_\_\_\_\_ Time(s) from \_\_\_\_\_ to \_\_\_\_\_

Weight \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Length \_\_\_\_\_

Activity description (route, area, occupancy details, road closure details, traffic plans, etc.)

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By submitting this application, I hereby agree to the **conditions** set out by the Municipality of Clarington and agree to assume all costs for damage, lost property and any other agreed charges which may be incurred as a result of this occupancy. I hereby agree to waive, release, discharge, indemnify and hold harmless The Municipality of Clarington, its officers, agents and employees from any and all liabilities or claims made as a result of this occupancy. I hereby certify that I have read this document, understand its contents and am authorized to sign this document on behalf of all members of the organization I represent.

Name \_\_\_\_\_ Date \_\_\_\_\_

### Office use only

Operations       By-law       Follow-up required by:

Comments

Application approved by \_\_\_\_\_ Date \_\_\_\_\_

Traffic Notice circulated \_\_\_\_\_ Date \_\_\_\_\_

## General Permit Conditions

Applicants must respect and fulfill all requirements of By-law # [2014-022](#).

Applicants must adhere to all conditions set out in By-law #[2014-022](#) and any other conditions imposed by the Municipality.

A certificate of insurance in the amount of \$2,000,000 with the **Municipality of Clarington** as an additional named insured **MUST** be included with this application.

The permit holder is responsible for notifying in writing all residents, property owners, Churches and other places of gathering whose sole route of accessing their properties is affected by the occupancy.

## Utilities/Excavation/Construction/Roadworks Conditions

Property access must be maintained at all times, unless otherwise specified.

During lane closures, excavated material may not be stored within the roadway.

Clay in fluid state, frozen material, organic matter, still or mud shall be excluded from backfill. This may require that part of the excavated material be replaced by sand or crushed stone backfill. The material to a depth of four (4) feet below the finished road surface shall be kept separate from any material excavated below this depth. These two layers of material must be replaced in the trench in the same layers from which they were excavated.

Backfill materials shall be compacted in layers, the maximum thickness being six (6) inches, except in the case of granular base course material for which maximum depth of each compacted layer shall be four (4) inches. If undue settlement occurs at a later date, an additional charge will be made for repair.

Under no conditions shall any of the previously excavated material from the trenches be used as Class "A" granular base course material. In addition, if any of the excavated granular base course material becomes contaminated, the contractor shall not use it as granular base course Class "B" material.

All sodded areas, ditches, culverts and driveway entrances shall be repaired or replaced promptly. All surplus material shall be removed, the area cleaned and returned to its original condition. A temporary patching having a minimum thickness of two (2) inches shall be placed in all areas where asphalt has been removed.

All required maintenance, repairs or restoration will be carried out at the expense of the permit holder and at the direction of Municipal staff in the time frame dictated by Municipal staff. The permit holder shall be responsible for the repair for a period of three years from the date of approval of this Permit.