

How to Create an Account in Service Clarington

Step 1

Open an internet browser. **Note:** Google Chrome is the preferred browser for Service Clarington.

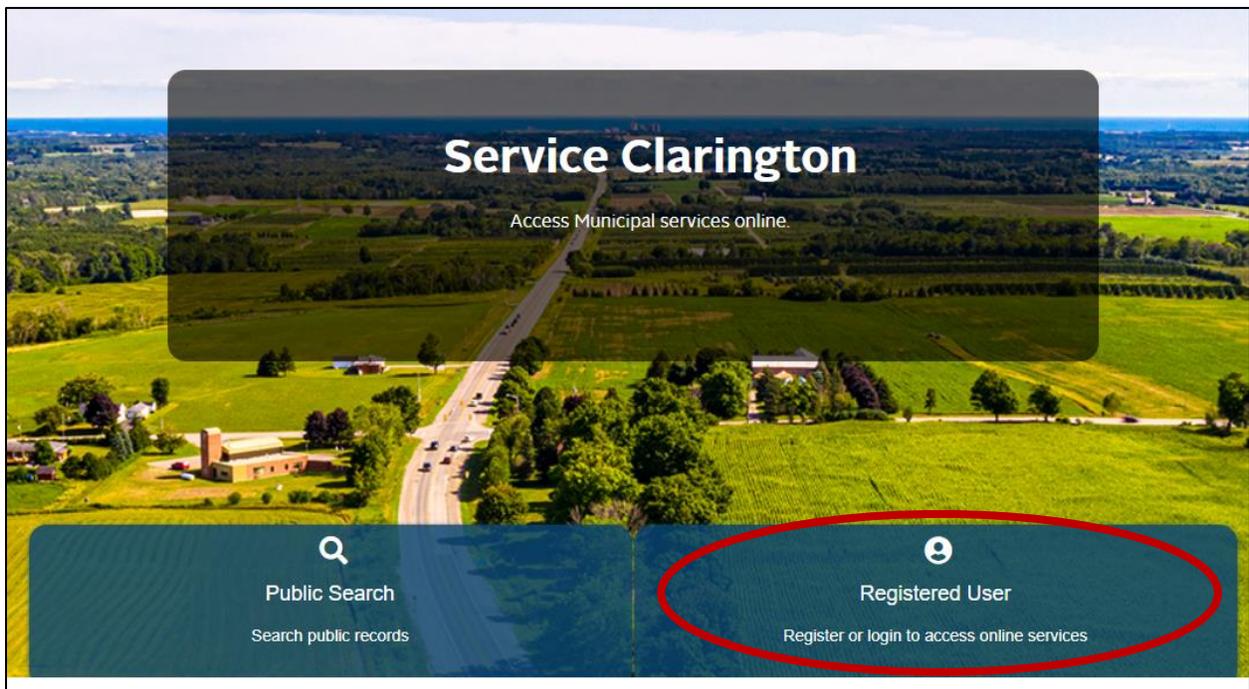
Step 2

Enter the following website address: Service.Clarington.net:



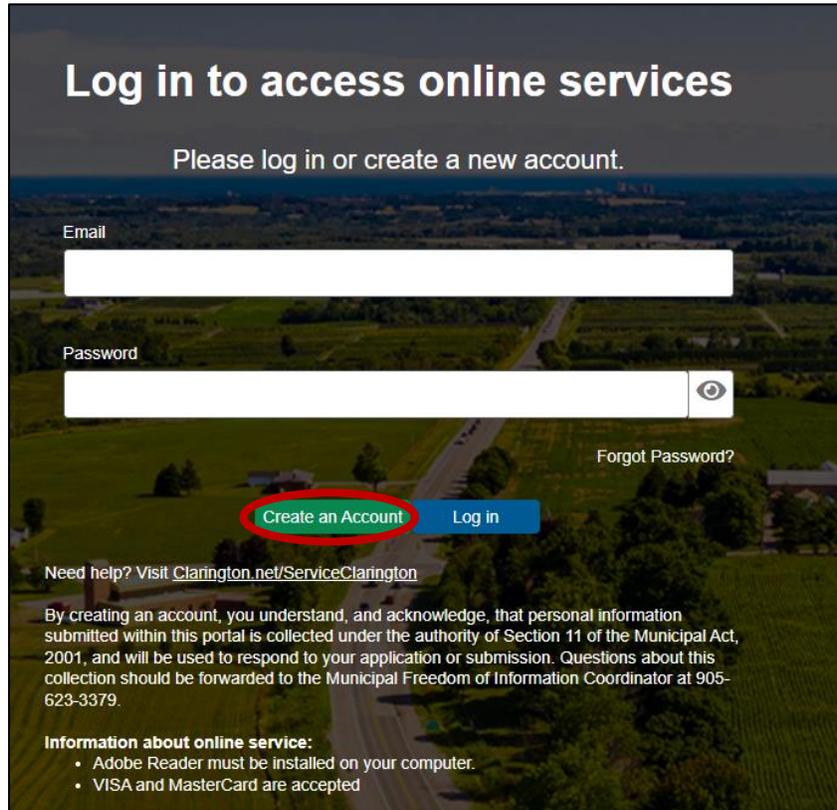
Step 3

Click on the "Registered User" button. Depending on the size of your screen, you may have to scroll down the page slightly to see this button:



Step 4

Click on the “Create an Account” button:



Log in to access online services

Please log in or create a new account.

Email

Password
 

[Forgot Password?](#)

Create an Account **Log in**

Need help? Visit Clarington.net/ServiceClarington

By creating an account, you understand, and acknowledge, that personal information submitted within this portal is collected under the authority of Section 11 of the Municipal Act, 2001, and will be used to respond to your application or submission. Questions about this collection should be forwarded to the Municipal Freedom of Information Coordinator at 905-623-3379.

Information about online service:

- Adobe Reader must be installed on your computer.
- VISA and MasterCard are accepted

Step 5

Fill in the form with your information and click “Submit” at the bottom of the page. Note the mandatory fields that are marked as Required:

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Please fill in below information

First Name Last Name
* Required field. * Required field.

Organization Name

Email Address Confirm Email Address
* Email Address is required * Confirm Email Address is required

Phone Information

Phone Number <input type="text"/>	Phone Type (Description) <input type="text"/>	Phone Number <input type="text"/>	Phone Type (Description) <input type="text"/>
<small>() - -</small>	<input type="text"/>	<small>() - -</small>	<input type="text"/>

Phone Number Phone Type (Description)
() - -

Mailing Address Information

Step 6

Check your email for a confirmation notice. To complete the registration, copy the PIN number in the email, click the link, and paste the PIN number in the new internet browser window that pops up. Then click “Verify PIN”:

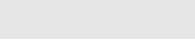
Service Clarington Registration

 To 

  Reply  Reply All  Forward  

Mon 2022-12-05 1:37 PM

EXTERNAL

Dear 

Thank you for registering with Service Clarington. Please click on the following link and enter the PIN number listed below to verify your registration: ">https://

Registration PIN: 0BD001563085F 

Sincerely

The Municipality of Clarington
40 Temperance Street
Bowmanville, ON L1C3A6
905-623-3379

PIN Verification

Enter the email address associated with your Portal account

Email Address

PIN

* Required field.

Step 7

On the next page, enter a password for your account then click “Submit”:

Set Password

Passwords must contain at least 9 characters and characters from three of the following categories:

- At least one uppercase letter
- At least one lowercase letter
- At least one number
- At least one special character (e.g. !; @; #; \$; %).

New Password

* Password is required

Confirm Password

* Confirm password is required

Step 8

You are now registered for Service Clarington. Navigate back to the Home page, click the “Registered User” button, and log in with your email address and password.

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[Forgot Password?](#)

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If you have any questions during this process, please visit www.clarington.net/ServiceClarington for more helpful resources or contact Clarington staff at 905-623-3379.